

# MANDATORY DISCLOSURE

## NAME OF THE INSTITUTION

<b>Name</b>	<b>VESTAL INSTITUTE OF MANAGEMENT AND INFORMATION TECHNOLOGY</b>
<b>Address</b>	<b>Vestal Institute of Management and Information Technology Near Nimmy Water Plant, GNT Road</b>
<b>Village</b>	VATLURU
<b>Taluk</b>	ELURU
<b>District</b>	WEST GODAVARI
<b>Pin Code</b>	534 007
<b>State</b>	ANDHRA PRADESH
<b>STD Code</b>	08812-215955
<b>Fax No.</b>	
<b>Email</b>	Vestal.institute@gmail.com
<b>Web site</b>	<b>www.vestalcollege.org</b>
<b>Nearest Rly Station</b>	ELURU
<b>Nearest Airport</b>	VIJAYAWADA

## NAME & ADDRESS OF THE DIRECTOR

<b>Name &amp; Address</b>	<b>Dr H B R Prasad</b>	
<b>Designation</b>	<b>Professor &amp; Director</b>	<b>Qualification M.Com., Ph.D.,</b>
<b>STD Code</b>	<b>08812</b>	<b>Phone No. (O) 215955</b>
<b>STD Code</b>	<b>08812</b>	<b>Phone No. (R)</b>
<b>E-Mail</b>	<b>Vestal.institute@gmail.com</b>	<b>Mobile No. 9849035669</b>

### III. GOVERNANCE

#### ❖ Members of the Board and their brief background

Inspired by the present educational scenario and also to provide quality education to the aspiring candidates without breaking their future hopes, the Society wanted to expand the educational frontiers in all the feasible fields.

With this noble aim, some individuals have gathered into a group and formed a society with the name and style as “*VESTAL INSTITUTE OF TECHNOLOGY EDUCATIONAL SOCIETY*” and the same was registered under the Societies Act, 1860 under Registration No.364/2007 on 27<sup>th</sup> October 2007 in the State of Andhra Pradesh.

#### GOVERNING BOGY

PRESIDENT	:	Sri K. Seethayya,
VICE-PRESIDENT	:	Sri L.V.N. Muralidhar,
TREASURER	:	Sri K.V.V. Subba Rao
SECRETARY & CORRESPONDENT	:	Sri T. Veera Swamy
JOINT SECRETARY	:	Smt K.V.V.L. Kumari
MEMBERS	:	Smt L. Nagamani Smt. K.A.B. Saraswathi Sri. Jeetendra Kulakarni Smt K.Lalitha Kumari

#### BACKGROUND OF THE GOVERNING BODY MEMBERS

##### **Seethayya Kadimcherla, President**

Seethayya Kadimcherla (45) is a gold medalist in Geo Physics from Andhra University. He joined the Indian Civil Services 1987 Batch and later he has been actively involved in *Enron* as General Manager, *Dhabol Power Company* as Consultant, *Shell India* as Advisory Head and Currently he is the CEO of *Everest Power (P)Ltd*, New Delhi.

### **L.V.N Muralidhar Vice-President**

L.V.N Muralidhar (45) is a post graduate in Economics from Central University and a holder of Law degree. He is also an Associate Member of Institute of Company

Secretaries of India and Indian Institute of Bankers. He was previously working with Can Bank Investment Services Limited, an asset Management Company and is a subsidiary of Canara Bank and successfully managed a part of the domestic equity portfolio. Before joining CIMS, he worked as a career banker in the parent Canara Bank. Currently he is running Lastaki Management Consultanats Ltd.

### **T. Veera Swamy Secretary & Correspondent:**

T. Veera Swamy(45) is M.Tech in Computer Science from the Andhra University and M.Phil from Madurai Kamaraj University. He has been associating with MCA and MBA Colleges since 1989. He has two decades of teaching experience in Computer Science. He has been heading the Department of Computer Science, Sri Y N College, Narsapur since 1992-93. He played an important role for getting NAAC "A" for Sri Y N College in 2004. He also played a vital role for getting Autonomous status to Sri Y N College. He produced more than 800 MCA students since 1995 and more than 500 students were settled in foreign countries. Now he is pursuing Ph.D in Computer Science in Andhra University on part-time basis.

### **L. Nagamani E.C. Member:**

Mrs L. Nagamani is a Bachelor in Science and is a bachelor in Law. After law graduation, she practiced as corporate lawyer for 5 years before resettling in Mumbai after marriage. In 2001 she came back to Hyderabad with her husband. She is a good administrator and also good interior designer.

### Jeetendra Kulkarni E.C. Member:

Mr Kulkarni is a Fellow of Institute of Chartered Accountants of India (F.C.A). He is practicing in Hyderabad and has associate offices in Gulbarga and Bidar. He is also on the panel of various banks as auditor. His strength is accounting and related systems

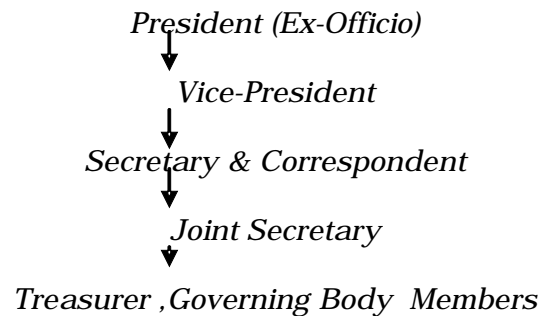
#### ❖ Frequency of the Board Meetings and Academic Advisory Body

The Governing Body meets 2 to 3 time in a year.

The Academic Advisory body meets once in a year

#### ❖ Organizational chart and processes

##### **ORGANIZATIONAL CHART**



#### 11. Members of Academic Advisory Body

Steps are being taken to constitute Academic Advisory Body.

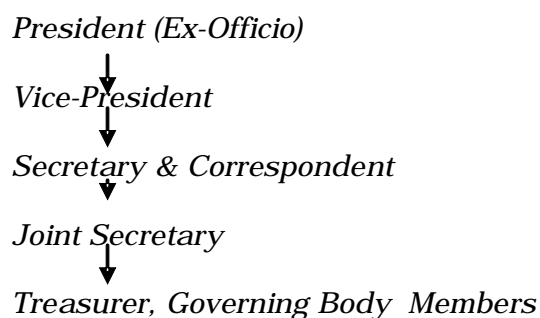
#### 12. Frequency of the Board Meetings and Academic Advisory Body

The Governing Body meets 2 to 3 times in a year.

The Academic Advisory body meets once in a year

12. Organizational chart and processes

ORGANIZATIONAL CHART



13. Nature and Extent of involvement of faculty and students in academic affairs/ improvements

The syllabus designed by the Andhra University has been adopted for the MBA programme. However the faculty members are also invited by the University in designing the syllabus. In addition to this, the faculty designs various academic and personality development programmes for the benefit of the students. The students are also actively involved in organising Industrial Visits, Workshops, Group Discussions, Seminars, student meets etc.,.

IV. PROGRAMMES

14. Name of the Programmes(Full Time) approved by the AICTE

M.B.A Programme

15. Name of the Programmes(Part Time) approved by the AICTE

Nil

12. Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus

Nil

13. For each Programme the following details are to be given:

- Name : MBA
- Number of seats : 60 Seats
- Duration : 02 years
- Cut off mark/rank for admission during the last three years

Category	2008-09 ICET Cut-off Rank	2007-08 ICET Cut-off Rank	2006-07 ICET Cut-off Rank
OC	Admissions are in progress. The details will be incorporated at website after the completion of admission process	--	--
BC		--	--
SC		--	--
ST		---	----

- Fee : Tuition Fee: Rs.26,700/- per annum  
: AU Development & Other fee: 2045/-
- Placement Facilities: Placement cell exists
- Campus placement in last three years with minimum salary, maximum salary and average salary :

This college is established in this academic year 2008-09.

❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details:

-Nil-

Details of the Foreign Institution/University:

- Name of the University/Institution
- Address
- Website
- Is the Institution/University Accredited in its Home Country
- Ranking of the Institution/University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of collaboration.

12. For each Collaborative/affiliated Programme give the following:

- a. Programme Focus
- b. Number of seats
- c. Admission Procedure
- d. Fee
- e. Placement Facility
- f. Placement Records for last three years with minimum salary, maximum salary and average salary

13. Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16<sup>th</sup> May, 2005

**V. FACULTY**

14. Number of faculty members:

- Permanent Faculty : 05
- Visiting Faculty : 00
- Adjunct Faculty : 00  
(Honorary Faculty)
- Guest Faculty : 02

12. Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned

### **BIO-DATA OF Dr H B R PRASAD**

**1.NAME** : Dr. H B R PRASAD  
**2.DESIGNATION** : PROFESSOR & DIRECTOR  
**3.DATE OF BIRTH** : 6.6.1953  
**4.ADDRESS** : VESTAL INSTITUTE OF MANAGEMENT AND  
INFORMATION TECHNOLOGY  
G N T ROAD, VATLURU, ELURU-534 007



#### **5.EDUCATIONAL QUALIFICATIONS :**

<b>COURSE</b>	<b>YEAR</b>	<b>DIVISION</b>	<b>UNIVERSITY</b>
<b>M.Com</b>	<b>1980</b>	<b>FIRST</b>	<b>ANDHRA UNIVERSITY</b>
<b>Ph.D.</b>	<b>1988</b>	<b>AWARDED</b>	<b>RANI DURGAVATHI VISWA VIDYALAYA, JABALPUR</b>

**6.AREAS OF TEACHING** : FINANCIAL MANAGEMENT

**7. TEACHING EXPERIENCE** : 19 YEARS

**8.PAPERS PUBLISHED** : 06

**9.SEMINARS ATTENDED** : 20

**10. DATE JOINING IN THIS INSTITUTION** : 20.6.2008



## BIO-DATA OF TANUJA JYOTHI V



1.NAME : TANUJA JYOTHI V  
2.DESIGNATION : LECTURER  
3.DATE OF BIRTH : 19.12.1983  
4.ADDRESS : D/O Koteswara Rao, Near Vinayaka Temple  
Gundugolanu, Bhimadole Mandal

### 5. EDUCATIONAL QUALIFICATIONS :

COURSE	YEAR	DIVISION	UNIVERSITY
M.B.A	2006	FIRST	ANDHRA UNIVERSITY

6.AREAS OF TEACHING : MANAGERIAL ECONOMICS  
E-MARKETING,  
HUMAN RESOURCE MANAGEMENT

7. TEACHING EXPERIENCE : 02YEARS

8.SEMINARS ATTENDED : 10

9. RESEARCH : Pursuing M.Phil.,

10. DATE JOINING IN THIS INSTITUTION : 1.7.2008

## BIO-DATA OF B APPALARAMACHANDRAM

1.NAME : B A RAMACHANDRAM  
2.DESIGNATION : LECTURER  
3.DATE OF BIRTH : 10.6.1979  
4.ADDRESS : S/O. JAGANNADHA RAO, KOYALAGUDEM



### 5. EDUCATIONAL QUALIFICATIONS :

COURSE	YEAR	DIVISION	UNIVERSITY
M.B.A	2008	FIRST	ANDHRA UNIVERSITY

6.AREAS OF TEACHING : MIS  
MARKETING MANAGEMENT,  
FINANCIAL MANAGEMENT

7. TEACHING EXPERIENCE : NIL

8.SEMINARS ATTENDED : --

9. RESEARCH : --

10. DATE JOINING IN THIS INSTITUTION : 1.7.2008

## BIO-DATA OF MALATHI DEVI BURADA



1.NAME : MALATHI DEVI BURADA  
2.DESIGNATION : LECTURER  
3.DATE OF BIRTH : 6.4.1985  
4.ADDRESS : D/O MALLIKARJUNA RAO,20E-14-31  
POWERPET, ELURU

### 5. EDUCATIONAL QUALIFICATIONS :

COURSE	YEAR	DIVISION	UNIVERSITY
M.B.A	2008	FIRST	ANDHRA UNIVERSITY

6.AREAS OF TEACHING : MARKETING MANAGMENT  
FINANCIAL MANAGEMENT,  
O B

7. TEACHING EXPERIENCE : NIL

8.SEMINARS ATTENDED : --

9. RESEARCH : --

10. DATE JOINING IN THIS INSTITUTION : 1.7.2008

## BIO-DATA OF V. ASHOK KUMAR

1.NAME : V. ASHOK KUMAR  
2.DESIGNATION : LECTURER  
3.DATE OF BIRTH : 18.6.1985  
4.ADDRESS : S/O. YESUDAS, KOYALAGUDEM



### 5. EDUCATIONAL QUALIFICATIONS :

COURSE	YEAR	DIVISION	UNIVERSITY
M.B.A	2008	FIRST	ANDHRA UNIVERSITY

6.AREAS OF TEACHING : MANAGERIAL ECONOMICS  
E-MARKETING,  
HUMAN RESOURCE MANAGEMENT

7. TEACHING EXPERIENCE : --

8.SEMINARS ATTENDED : --

9. RESEARCH : --

10. DATE JOINING IN THIS INSTITUTION : 1.7.2008

12. Number of faculty employed and left during the last three years :

This college was established in this academic year 2008-09

- ❖ PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

**BIO-DATA OF Dr H B R PRASAD**

- 1.NAME : Dr. H B R PRASAD  
2.DESIGNATION : PROFESSOR & DIRECTOR  
3.DATE OF BIRTH : 6.6.1953  
4.ADDRESS : VESTAL INSTITUTE OF MANAGEMENT AND INFORMATION TECHNOLOGY  
G N T ROAD, VATLURU, ELURU-534 007



5.EDUCATIONAL QUALIFICATIONS :

COURSE	YEAR	DIVISION	UNIVERSITY
M.Com	1980	FIRST	ANDHRA UNIVERSITY
Ph.D.	1988	AWARDED	RANI DURGAVATHI VISWA VIDYALAYA JABALPUR

6.AREAS OF TEACHING : FINANCIAL MANAGEMENT

7. TEACHING EXPERIENCE : 19 YEARS

8.PAPERS PUBLISHED : 06

9.SEMINARS ATTENDED : 20

10. DATE JOINING IN THIS INSTITUTION : 20.6.2008

❖ Whether student assessment of faculty is in force :

Yes

**VI. FEE**

12. Details of fee, as approved by State fee Committee, for the Institution.

Rs.26,700/- per year

13. Time schedule for payment of fee for the entire programme.

Yearly once

14. No. of Fee waivers granted with amount and name of students.

Nil

15. Number of scholarship offered by the institute, duration and amount

Nil

16. Criteria for fee waivers/scholarship.

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17. Estimated cost of Boarding and Lodging in Hostels.

Boarding : Rs.900/- per month for boys and girls

Lodging : Lodging is provided only for girls. Rs.6,000/- is charged for  
per annum

## VII. ADMISSION

### 12. Number of seats sanctioned with the year of approval.

No. of seats sanctioned :60 (Sixty). Year of approval : 2008-2009

### 13. Number of students admitted under various categories each year in the last three years.

Category	2008-09	2007-08	2006-07
Open Category	Admissions are in progress. The details will be incorporated at website after the completion of admission process	--	--
SC		--	--
ST		--	--
BC		--	--
Total		--	--

### 12. Number of applications received during last two years

Not Applicable since, the admissions are made by the Government of Andhra Pradesh through Integrated Common Entrance Test(ICET)

## VIII. ADMISSION PROCEDURE

- ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).

The admission into the programme is made by A.P. State Government based on the rank obtained in the State wide Common Entrance Test(Integrated Common Entrance Test) .

Website of the admitting authority : <http://apsche.ac.in>

- ❖ Number of seats allotted to different Test Qualified candidates separately [AIMCET/CET (State conducted test/University tests)/Association conducted test]

Not Applicable

- ❖ Calendar for admission against management/vacant seats:
  - Last date for request for applications.
  - Last date for submission of application.
  - Dates for Group Discussion(GD)/ Interviews
  - Dates for announcing final results.
  - Release of admission list (main list and waiting list should be announced on the same day)
    - Date for acceptance by the candidate (time given should in no case be less than 15 days)
  - Last date for closing of admission.
  - Starting of the Academic session.
  - The waiting list should be activated only on the expiry of date of main list.
  - The policy of refund of the fee, in case of withdrawal, should be clearly notified.

The last date for request of applications, the last date for submission of applications, announcement of results, dates for interviews, last date for closing of admission, the starting of the academic session etc., are decided by the Andhra Pradesh State Council for Higher Education from time to time.

*Item IX, X, XI, XII and XIII are not applicable as the admissions are made by Andhra Pradesh State Government based on the rank obtained in the State level Integrated Common Entrance Test(ICET).*

#### IX. Criteria and Weightages for Admission

12. Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
13. Mention the minimum level of acceptance, if any.
14. Mention the cut-off levels of percentage & percentile scores of (Section wise and / or total as case may be) of the candidates in the admission test who are called for GD / Interview
15. Mention the last two years cut-off percentage and percentile(Section wise and/or total as the case may be) of the candidates called for GD/Interview.
16. Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview were admitted.



Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution.

The Website must be dynamically updated with regard to X to XIII

## Application Form

12. Downloadable application form, with online submission possibilities.

## List of Applicants

13. List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

## Criteria for GD/ Personal interview

- ❖ Norms adopted for calling the candidates for Group Discussion/Personal Interview.(It has to be strictly in order of merit)
- ❖ Attributes for evaluation in GD/ Interview

## Results

14. Composition of Evaluation team with brief profiles of members (This information be made available in the public domain after the admission process is over)
15. Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit.
16. List of candidates who have been offered admission in each category.
17. Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise
18. List of the candidates who joined within the date vacancy position in each category before operation of waiting list.

Note: Suppression and / or misrepresentation of information would attract appropriate penal action.